

**Winnefox Technology Executive Council Meeting
Oshkosh Public Library – Meeting Room A/B Lower Level
Nov 14, 2025
9:30 AM**

Minutes

Call to order and establish a quorum:

Voting Members:	X	Anna Dinkel	X	Nancy Bell	X	Lori Burgess for FDL director
	X	Aaron for Brian Kopetsky	A	Deb Sadowski	X	Nicole Hardina-Wilhelm
	X	Chris Kalupa	X	Christina Lyon	X	Darryl Eschete
	X	Clairellyn Sommersmith				

Winnefox Staff and Guests:	X	Karla Smith	X	Margie Dorn	X	Angela Schneider
	X	Matt Schrottky				

1. Approval of the Minutes for Sept 2025 meeting.
Motion – Lori Burgess; 2nd Nancy Bell
2. Old Business:
 - a. Update on SirsiDynix products

3. New Business:

a. Principles of Participation and supporting Procedures documents:

Clairellyn and Karla revised Principles of Participation into a WALs Member Agreement document with separate Procedures appendices. They went through the new documents with WTEC board members for comment and edit recommendations. Moving forward The Member Agreement is to be reviewed and signed on a regular basis by member libraries’ boards.

Discussion about the “Winnefox Agrees to” section:

- Patron vs. User term discussion
- Be sure to add “The Library” back to the top of the doc so it’s understood that “The Library” stands for going forward
- Lori asks – for Fond du Lac, what applies? CS: “In theory, none of this applies to your library or board”

Discussion about the “_____ Library Agrees to” section:

- Question to committee – requirements to attend WALs meetings: Chris – 2 of 4, Consensus – at least 2 a year.

Discussion about the “Mutually Agree to” section:

- Specify termination of “WALS” membership

Discussion about the “Termination of Membership” section:

- Does WLS board need to be a step in the termination process? OR can WTEC have final say?
 - Beginning of the doc says “Winnefox Board”
 - Suggestion – The Library Board may appeal action and reduction of services, as decided by WTEC, with written request can be taken to WLS board for final review and ultimate decision
 - 2. “under the authorization of the library board” or “through action of the library board”
 - 3. “appeal actions may be brought forth to the Winnefox board”
- Timeline Discussion – action then appeal, or timeline for appeal then action.
 - A written appeal must come from Library Board to WLS board for review. Action will continue until the WLS board decides otherwise.

Discussion about the “Consequences” section:

- Can’t take away delivery as it is in Statute and not a WALs service.

Discussion about the appendices:

- Patron privacy – add line that “libraries/WALS will use Chp 43” - match language to statute in regard to video vs ILS record
- Scope of library business – clarifying language
- Previous Borrower Info – WTEC satisfied with current language and practice of WALs
- VOLUNTEERS ACCESSING PATRON RECORDS – WTEC may like to revisit the use of volunteers to staff patron records in circulation circumstances.

Circulation

- 5-year patron record retention discussion – database space is not an issue, concern with staff time reentering pre-covid visitors, split the difference

Money – tech reserve funds – libraries can make special requests for WALS to special check printing need

WALS Collection Development Standards:

Do we need firmer standards or do we want to limit how we (Winnefox/WTEC) are policing misuse of local hold/no hold?

- AI-Generated content: cover/images vs. content;
 - Origin of point – copyright issues and inaccurate information being added
 - AI-generated content – should include note in record
- Board Books
 - MPL – doesn’t want board books from other libraries b/c of patron expectation that they will not be billed for damage
 - Table Board Books – should it be in collection development appendix – Karla and Clairellyn will revisit
- Lucky Day section – no changes made from current practice to this document – call for discussion topics at future All-WALS:
 - Pointed out one library using second copy as “no hold”
 - CS Proposal: Open to Lucky Day collections being local hold or no hold – still require signage, catalog, and second copy
 - Consensus from group – Lucky Day may be No Hold or Local Hold. Still needs to be separate collection.
 - WALs will re-educate libraries on differences between Lucky Day & Local Hold & No Hold is and when/how/why they can/cannot use it.
- WALs FEES
 - OK as is.

Clairellyn and Karla will update documents based on recommendations from WTEC. They will share them out at ALL-WALS. We’ll still wrangle board books, AI, and other spots. We’ll contact LH lucky-day library and clarify. Checkout holiday items to BOOKCLUB, then put on Display, then checkout to patron

Check in Things/Puzzles??

For all Kits. NPL Print out patron record, discharge, and include when returning item to owning library.

Do people charge for puzzles? No.

IF your library receives a Thing, do NPL’s routine. Get Nancy’s instructions.

4. Reports:

- a. Consortia SIG mtg – Karla
- b. WLA – any/all
- c. Ritchie said Careless was great. Crystal said Ritchie’s was great.
- d. WPLC – Nicole
 - i. WI Read “Still True” by Maggie Ginsburg and WPLC will get extra copies

- ii. Several systems are dropping Hoopla and getting their own OD Advantage accounts, but it won't go from local to system advantage—goes to State collection. Must be time based and not on hold.
- iii. Hotspots—lots of libraries are dropping hotspots. Ripon, Neenah, GreenLake. Also, going to the same people and not reaching wider audience. MPL is keeping so far only lost 1 this year. DesMoines put police stickers on Hotspots, declaring them city property.

FAC remove AudioBooks??

e.

f. Overdrive Advantage – Clairellyn

i. One more big purchase this year. 7 holds we get extra copy. We did break from 5 copy cap

g. Technology Project List -- New WPLC website, new Brandon website.

5. Libraries – Round Robin

MPL will start a daily cap based on \$\$\$. Would like to block on UserCat1. We could restrict by county, but Brian not in favor. BPL is dropping Hoopla at beginning of year. Restricting to \$2.79 or less items. Next week OPL will talk to board—we can throttle, or try endowment\$\$\$. Winnebago CO provides \$\$\$. NPL caps at \$4500/month. Nicole focusses on audiobooks. OM is OK with Hoopla because of Co Subsidy. GL is also OK but at \$4500/year.

File-Findability—Kim at ALL-WALS, Pete training NPL, WLS is working through organizational

6. Future agenda items?

7. Next meeting date: TBD, 2026

8. Adjourn.